Hyde Leadership Charter School
Trustees Meeting: Minutes
January 25, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler	Chavon Sutton
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Susan Engel
Deborah Dumont	Maureen Singer
(Present from 6 PM to 6:45 PM)	

Also Present Via Video conference:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Operating Officer
Valarie Hunsinger, Director of Development and Marketing
Josh Stern, Hyde Bath Alum

The meeting began at 6:00 PM in an Executive Session. Mr. Fixler presiding. A quorum was present. The Executive Session ended at 6:45 PM.

Mr. Fixler introduced Josh Stern, a graduate of Hyde, Bath Maine.

1. Approve minutes from December 28, 2020
A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the December 28th board meeting.

2. Executive Director's Report
Mr. Sturtevant provided an update about vaccines noting that a third of the staff have been vaccinated. Mr. Sturtevant reported on a recent parent survey about reopening and also discussed Hyde's Learning Center which provides students with the highest needs in grades kindergarten through 5th grade with in-person support.

Mr. Sturtevant noted that the Senior Leadership Team is exploring how to host in-person socially distanced ceremonies. Mr. Sturtevant reported on college admissions, noting that students are tracking on schedule with acceptances and financial aid.

Mr. Sturtevant noted that potential budget adjustments may not be necessary this year. Mr. Sturtevant discussed the recent inauguration viewed by students, noting the hope in seeing Sonia Sotomayor, Kamala Harris, and Amanda Gorman.

3. Executive Director Search Committee
Mr. Fixler provided an update on the Executive Director Search noting that the Executive Director Search Committee will begin live interviews the following week and will have a final list of candidates by February 20th.

4. Finance Committee
Mr. Trowbridge provided a financial review of December 2020 and noted that the school's December revenue was $2,018,000 and was favorable by approximately $252,000. December expenses were $1,804,000 and were favorable by approximately $48,000. Mr. Trowbridge also reported that the YTD (through December) net surplus was favorable by $553,000 and that all fiscal benchmarks were either good or excellent.

5. Development Committee
Ms. Hunsinger provided an update on the FY 2021 Fundraising Goals and noted that we have reached 70% of our goal. Ms. Hunsinger reviewed our strategic fundraising priorities that include Hyde's Learning Centers, Summer Enrichment Program, Family Education Department, and College & Post-Secondary Success Programs. Ms. Hunsinger discussed the upcoming Spring Social on Friday, March 19th.

6. Nominating Committee
No comment.

7. Any other business
Mr. Fixler and Mr. Sturetavent discussed a meeting with the Director of SUNY to review the charter landscape including new charters and facilities.

8. Public Comments
No comment

9. Adjournment There being no further business, the meeting was adjourned at 8:01 PM.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger

HYDE LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
March 22, 2021– 6:00 PM
(Meeting held by video conference)

1. **Approve minutes from February 20, 2021 & March 4, 2021 (Special Mtg.)**
2. **Board re-appointments for expiring terms : Chavon Sutton, Susan Engel**
3. **Executive Director's Report**
4. **Finance Committee**
   - **YTD 2020-21 Report**
5. **Development Committee**
6. **Nominating Committee**
7. **Any other business**
8. **Public Comments**
9. **Adjournment**

Board of Trustees Meeting Schedule: FY 2020-21):

July 27	October 26	January 25	April 26
August 24	November 23	February 20	May 24
September 21	December 28	March 22	June 28

Board of Trustees Meeting Schedule (Proposed): FY 2021-22):

July 26	October 25	January 24	April 25
August 23	November 22	February 28	May 23
September 27	December 27	March 28	June 27

Hyde Leadership Charter School
Board of Trustees
Special Meeting:
Minutes - March 4, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(Meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler	Chavon Sutton
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Susan Engel
Deborah Dumont	

Trustee not present: Maureen Singer

Also Present Via Video conference:
Stephen Trowbridge (not present for Executive Session)

A quorum was present when Mr. Fixler called the meeting to order at 6:00 PM.

1. Mr. Fixler informed the Trustees that he is proposing the appointment of Chavon Sutton as Vice Chair of the Board. There was a brief discussion which will be continued at a future time.

2. At 6:20 PM the Board went into an Executive Session for the purpose of discussing the Executive Director Search process. The Executive session concluded at approximately 7:00 PM.

3. The Board unanimously approved the selection of Celia Sosa, the current Hyde High School Director, as the next Executive Director. The Board reviewed and approved the terms of her employment offer and authorized Mr. Fixler to extend the offer to Ms. Sosa.

There being no other business, the meeting was adjourned at 7:10PM

Minutes prepared by Stephen Trowbridge

Hyde Leadership Charter School
Trustees Meeting: Minutes
February 20, 2021, 9:00 AM
830 Hunts Point Avenue, Bronx, NY 10474
(Meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler
Ruth Jarmul
Herb Kaplan
Deborah Dumont
Chavon Sutton
Maureen Singer
Susan Engel

Trustees Absent: Tony Stoupas

Also Present Via Video conference:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Operating Officer
Christy Farrell, Koya Partners (ED search firm)

The meeting began at 9:00 AM, Mr. Fixler presiding. A quorum was present.

1. Approve minutes from January 24, 2021
A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the January 24th board meeting.

2. Executive Director Search process
The meeting was primarily dedicated to interviewing the two finalist candidates for the Executive Director position. After some general discussion on the search process led by the Board Chair, the Board interviewed the candidates for approximately 45 minutes each.

Following the interviews, non-board members were excused and the Trustees continued discussions about the candidates.

There being no further business, the meeting was adjourned at 11:45 AM

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger

HYDE LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
January 25, 2021 – 6:00 PM
(Meeting held by video conference)

1. **Executive Session**
2. **Approve minutes from December 28, 2020**
3. **Executive Director's Report**
4. **Executive Director Search Committee**
5. **Finance Committee**
   - **YTD 2020-21 Report**
6. **Development Committee**
7. **Nominating Committee**
8. **Any other business**
9. **Public Comments**
10. **Adjournment**

Board of Trustees Meeting Schedule (Proposed: FY 2020-21):

July 27	October 26	January 25	April 26
August 24	November 23	February 20 (9am – Retreat)	May 24
September 21	December 28	March 22	June 28

HYDE LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
April 26, 2021– 6:00 PM
(Meeting held by video conference)

1. **Approve minutes from March 22nd**
2. **Election for Vice Chair (Chavon Sutton)**
3. **Executive Director's Report**
4. **Finance Committee**
   - **YTD 2020-21 Report**
   - **PPP loan forgiveness application**
   - **990 report**
5. **Development Committee**
6. **Nominating Committee**
   - **Nomination of new Trustee (Nick Ober)**
7. **Any other business**
8. **Public Comments**
9. **Adjournment**

Board of Trustees Meeting Schedule: FY 2020-21):

July 27	October 26	January 25	April 26
August 24	November 23	February 20	May 24
September 21	December 28	March 22	June 28

Board of Trustees Meeting Schedule (Proposed): FY 2021-22):

July 26	October 25	January 24	April 25
August 23	November 22	February 28	May 23
September 27	December 27	March 28	June 27

Hyde Leadership Charter School
Trustees Meeting: Minutes
March 22, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(Meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler
Ruth Jarmul
Herb Kaplan
Deborah Dumont
Chavon Sutton
Tony Stoupas
Susan Engel

Trustees Not Present Via Video conference:
Maureen Singer

Also Present Via Video conference:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Operating Officer
Celia Sosa, High School Director
Valarie Hunsinger, Director of Development and Marketing
John Espinoza, Nuveen
Nina Niles, Associate Board Chair

The meeting began at 6:00 PM in an Executive Session. Mr. Fixler presided. A quorum was present.

Ms. Hunsinger introduced John Espinoza.

1. Approve minutes for February 20, 2021, and March 4, 2021 (Special Meeting)
A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the February 20, 2021, and March 4, 2021 meetings.

2. Board re-appointments for expiring terms: Chavon Sutton and Susan Engel
A motion was made, seconded, and unanimously approved by the Trustees present to renew the board re-appointments for Susan Engel and Chavon Sutton, each for a new three year term.

3. Executive Director's Report
Mr. Sturtevant welcomed Hyde's new Executive Director, Celia Sosa who will begin on July 1, 2021.

Mr. Sturtevant discussed reopening and communicated that the school is taking gradual and purposeful steps to increase in-person programs for students. Hyde will continue to offer strong consistent virtual programs and noted that attendance rates and Hyde Learning Center support are demonstrating proper student engagement. Mr. Sturtevant noted that we will add more in-person programs including sports, grade-level retreats, graduations, kindergarten classes, etc Mr. Sturtevant highlighted the importance of parent-student partnerships and communication as essential components done by each division.

Mr. Sturtevant noted that Hyde will keep Hyde's remote schedule operational all year in order to maintain consistency and for when facilities are closed due to outbreaks, which have occurred at our co-located building.

Mr. Sturtevant noted that state tests are available for students who are eligible (only in-person or hybrid students) and who opt-in. Mr. Sturtevant noted that NYSED asked the Federal Government for a waiver but was denied.

Ms. Engel asked about our summer program. Mr. Sturtevant and Ms. Sosa discussed expanding Hyde's Summer Enrichment program.

Mr. Sturtevant provided an update on the state budget noting that the process is still in place but that there are indications that we will receive funding for the coming year.

Mr. Sturtevant noted that Ms. Zain, Middle School Director, will return from maternity leave and mentioned that Ms. Severns did an amazing job in the interim.

Ms. Sosa provided an update on the High School Director search noting that at least one internal candidate and three external candidates have applied. Ms. Sosa noted that there will be an update by mid-April.

4. Finance Committee

Mr. Trowbridge noted that a report had been circulated to Trustees in advance of the meeting. Mr. Trowbridge provided a financial review of February 2021 and noted that the February revenue was favorable by $19,000 and the year-to-date revenue is favorable by $224,000. February expenses were favorable by approximately $89,000 and year-to-date expenses were favorable by $557,000. Mr. Trowbridge also reported that the YTD (through February) net surplus was favorable by $782,000 and that all fiscal benchmarks were either good or excellent.

5. Development Committee

Ms. Hunsinger provided an update on the FY 2021 Fundraising Goals and noted that we have reached our goal three months ahead of schedule. Ms. Hunsinger highlighted a new Robin Hood partnership that will provide cash assistance for families. Ms. Hunsinger reflected on the Spring Social which raised $45,000 for Hyde's Summer Enrichment Program. Ms. Hunsinger thanked the Associate Board, Board, school leadership team for making the event the most successful event to date. Ms. Hunsinger celebrated a recent City Council Capital Grant awarded by Councilmember Salamanca which will fund auditorium renovations and playground repairs.

6. Nominating Committee
No comment.

7. Any other business
No comment

8. Public Comments
No comment

9. Adjournment - there being no further business, the meeting was adjourned at 7:33 PM.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger.

Hyde Leadership Charter School
Trustees Meeting: Minutes
April 26, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler
Ruth Jarmul
Herb Kaplan
Chavon Sutton
Tony Stoupas
Susan Engel

Trustees Not Present Via Video conference:

Maureen Singer
Deborah Dumont

Also Present Via Video conference:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Operating Officer
Celia Sosa, High School Director
Valarie Hunsinger, Director of Development and Marketing
John Espinoza, Nuveen
Nick Ober, Hyde Associate Board Co-Chair

The meeting began at 6:03 PM in an Executive Session. Mr. Fixler presided. A quorum was present.

1. Approve minutes for March 21, 2021

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the March 21, 2021 meeting.

2. Vice Chair Board Appointments

A motion was made, seconded, and unanimously approved by the Trustees present to appoint Chavon Sutton as Vice Board Chair.

2. Executive Director's Report

Mr. Sturtevant reviewed the challenges of reopening including COVID-19 illnesses, classroom shutdowns, school safety, etc. Mr. Sturtevant noted that some elementary classrooms are open

but that Hyde continues to offer a strong consistent virtual program along with some in-person end-of-year events including graduation and some parent events.

Mr. Trowbridge discussed the contract tracing process. Mr. Stoupas inquired about local community COVID-19 and vaccination rates. Mr. Sturtevant discussed Hyde's vaccination encouragement.

Mr. Sturtevant discussed steps put in place around ventilation.

Mr. Sturtevant noted that state tests are available for students who are eligible (only in-person or hybrid students) and who opt-in. Mr. Sturtevant noted that NYSED asked the Federal Government for a waiver but was denied.

Celia Sosa provided an update on the High School Director search noting that Matthew Hittenmark was selected after an external and internal search.

Mr. Sturtevant noted that two high school juniors won first place in a city-wide debate tournament against difficult competition.

Mr. Sturtevant provided an update on the state budget noting that the process is still in place but that there are indications that we will receive funding for the coming year.

4. Finance Committee

Year 2020-21 Report

Mr. Trowbridge noted that a finance report for March & YTD had been circulated to Trustees in advance of the meeting. Mr. Trowbridge provided a financial review of March 2021 and noted that the school's March revenue was favorable by $74,000 and the year-to-date revenue is favorable by $298,000. March expenses were unfavorable by approximately $66,000 and year-to-date expenses were favorable by $491,000. Mr. Trowbridge also reported that the YTD (through March) net surplus was favorable by $789,000 and that all fiscal benchmarks were either good or excellent.

PPP Loan Forgiveness Application

Mr. Trowbridge reported on the PPP Loan Forgiveness Application and the fact that our Auditors have reviewed our application in detail. The Board agreed that Hyde should submit the application for loan forgiveness.

990 Report

Mr. Trowbridge noted that the newest 990 form had been circulated to the Board in advance of the meeting. Trustees' questions were answered and the Board approved the submission of the report.

5. Development Committee

Ms. Hunsinger provided an update on the FY 2021 Fundraising Goals and noted that we have reached our goal three months ahead of schedule. Ms. Hunsinger highlighted recent events including an Earth Day celebration. Ms. Hunsinger discussed foundation stewardship and discussed recent efforts.

6. Nominating Committee

A motion was made, seconded, and unanimously approved by the Trustees to approve the nomination of Nick Ober has a Hyde Board Member.

7. Any other business

No comment

8. Public Comments

No comment

9. Adjournment There being no further business, the meeting was adjourned at 7:28 PM.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger

Hyde Leadership Charter School
Trustees Meeting: Minutes
May 24, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler
Ruth Jarmul
Herb Kaplan
Nick Ober
Chavon Sutton
Tony Stoupas
Susan Engel

Trustees Not Present Via Video conference:

Maureen Singer
Deborah Dumont

Also Present Via Video conference:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Celia Sosa, High School Director
Valarie Hunsinger, Director of Development and Marketing
John Espinoza, Nuveen

The meeting began at 6:05 PM and Mr. Fixler presided. A quorum was present.

1. Approve minutes for April 26, 2021

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the April 26, 2021 meeting.

2. Executive Director's Report

Ms. Sosa reviewed the plans for reopening including new policies and thinking about student needs. Ms. Sosa discussed hiring in the competitive landscape and also discussed new positions including a Chief Academic Officer.

Mr. Sturtevant discussed the lower COVID-19 rates, changes to COVID-19 policies, and noted that the DOE will not offer remote learning options next year. Mr. Sturtevant noted that parents have been frequently updated on these changes.

Mr. Sturtevant noted a seamless transition process with Ms. Sosa and highlighted the budget work they completed with the finance team which focuses on Hyde's priorities for FY 22.

Ms. Sosa highlighted upcoming events including the Senior Leadership Retreat, Parent Celebration, and Longevity Celebration. Ms. Sosa also noted that the APPR will be due in July.

3. Finance Committee

The Year 2020-21 Report

Mr. Trowbridge noted that a finance report for April YTD had been circulated to Trustees in advance of the meeting. Mr. Trowbridge provided a financial review of April 2021 and noted that the school's April revenue was favorable by $102,000 and the year-to-date revenue is favorable by $400,000. April expenses were unfavorable by approximately $66,000 and year-to-date expenses were favorable by $425,000. Mr. Trowbridge also reported that the YTD (through April) net surplus was favorable by $825,000 and that all fiscal benchmarks were either good or excellent.

FY 2021-22 Budget Approval

Mr. Trowbridge noted that the FY 2022 Budget will be focused on recovery. Mr. Trowbridge noted that funding from new Federal Programs (Elementary and Secondary School Emergency Relief Fund and the American Rescue Plan) will be focused on re-opening, and sustaining safe operations, and addressing the impact of the pandemic on students, especially the social, emotional, and academic needs of students. Mr. Trowbridge reviewed ESSER & ARP Funding guidelines.

Mr. Trowbridge presented the operating budget for FY 2021-22 and noted that on May 20, 2021 the Board's Finance Committee met to review the budget and gave its approval. Mr. Trowbridge reported on the budget timeline noting that the federal funding was reviewed by the auditors and by the Finance Committee.

A motion was made, seconded, and unanimously approved by the Trustees present to approve the FY 2022 budget. The budget will be submitted to SUNY in advance of the June 30th deadline.

4. Development Committee
Ms. Hunsinger provided an update on the FY 2021 Fundraising Goals and noted that we have reached and will exceed our goal. Ms. Hunsinger highlighted recent events including the Food Assistance Event in partnership with Robin Hood Foundation and Food Bank of New York. Ms. Hunsinger discussed finishing the year strong and highlighted the following fundraising opportunities: Summer Programing, College Persistence Fund, and Class of 2021 Appeal

5. Nominating Committee
A motion was made, seconded, and unanimously approved by the Trustees to approve the nomination of John Espinosa as a Hyde Board Member.

6. Any other business
No comment

7. Public Comments
No comment

8. Adjournment
There being no further business, the meeting was adjourned at 7:57 PM.

Minutes prepared by Valarie Hunsinger and Stephen Trowbridge

June 21, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler
Ruth Jarmul
Susan Engel
Nick Ober
Chavon Sutton
Tony Stoupas
Herb Kaplan
John Espinosa

Trustees Not Present Via Video conference:

Maureen Singer
Deborah Dumont

Also Present Via Video conference:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Celia Sosa, High School Director
Valarie Hunsinger, Director of Development and Marketing

The meeting began at 6:02 PM and Mr. Fixler presided. A quorum was present.

1. Approve minutes for May 24, 2021
A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the May 24, 2021 meeting.

2. Nominating Committee
A motion was made, seconded, and unanimously approved by the Trustees to approve the re-election of Herb Fixler as Board Chair for a two-year term, expiring July 23, 2023.

3. Executive Directors' Report
Ms. Sosa reviewed health and safety plans for the fall including new policies and thinking about student needs including the impact of cohorts, specifically for high schools students which would limit how many students and teachers interact on a daily basis.

Ms. Sosa discussed the school's focus on teams and needs for students in the fall including recent staffing updates. Ms. Sosa provided an update on the Middle School Director search process which includes internal candidates. Ms. Sosa highlighted the selection of former Middle School Director, Lex Zain, as Chief Academic Officer which will allow a focus on K-12 vertical curriculum alignment. Ms. Sosa discussed reviewing our IT team needs as we grow. Ms. Sosa

noted the competitive hiring landscape and the need for a full-time Director of Talent Acquisition which will focus on recruitment and will continue to reinforce strong partnerships with NYU and TFA.

Ms. Sosa noted that we will begin the APPR which is due August 15th.

Ms. Engel inquired about vaccinations and Ms. Sosa and Mr. Trowbridge provided an update on staffing vaccination rates.

4. Finance Committee
Mr. Trowbridge provided a financial review of May 2021 and noted that the school's May revenue was favorable by $8,000 and the year-to-date revenue is favorable by $408,000. May's expenses were unfavorable by approximately $274,000 and year-to-date expenses were favorable by $178,000. Mr. Trowbridge also reported that the YTD (through May) net surplus was favorable by $586,000 and that all fiscal benchmarks were either good or excellent.

5. Development Committee
Ms. Hunsinger provided an update on the FY 2021 Fundraising Goals and thanked the board for helping exceed our goal this year. Ms. Hunsinger highlighted the recent check presentation from Councilmember Salamanca Jr. for $1,500,000 to renovate the auditorium and repair the playground at 730 Bryant Avenue. Ms. Hunsinger also highlighted the recent College Signing Day and the Longevity Celebration for teachers and staff. Ms. Hunsinger discussed strategic planning for FY 22 and noted the following giving priorities: College & Post-Secondary Success, Family & Student Support, Student Leadership Opportunities, and Campus Improvements.

6. Any other business
No comment

7. Public Comments
No comment

8. Adjournment
There being no further business, the meeting was adjourned at 7:02 PM.

Minutes prepared by Valarie Hunsinger and Stephen Trowbridge

Hyde Leadership Charter School
Trustees Meeting: Minutes
July 26, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler	Chavon Sutton
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Deborah Dumont
Nick Ober	John Espinosa

Trustees Not Present Via Video conference:
Susan Engel

Also Present Via Video conference:

Celia Sosa, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Valarie Hunsinger, Director of Development and Marketing
Laura Gauld, Head of School at Hyde Boarding School

The meeting began at 6:03 PM and Mr. Fixler presided. A quorum was present.

1. Approve minutes for June 21, 2021
A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the June 21, 2021 meeting.

2. Executive Director's Report
Ms. Sosa discussed the most recent news by Mayor Deblasio requiring city employees, including DOE public school teachers to be vaccinated or to get tested weekly. Ms. Sosa discussed recent CDC guidelines. Ms. Sosa discussed this news in relation to reopening in the fall.

Ms. Sosa provided a hiring update noting 2-3 open positions per division and discussed the next steps to prepare for the new school year including hiring a Director of Talent Acquisition.

Ms. Sosa noted that she will address three spaces in the 730 Bryant Avenue building that are currently assigned to Hyde but that are currently being occupied by other schools or organizations.

Ms. Sosa discussed enrollment including a focus on kindergarten enrollment.

3. Finance Committee

Mr. Trowbridge noted that the books will be closed in the next few weeks, and that he does not have a June report to file at this point, but that we will meet our budget. Mr. Trowbridge provided an update on the audit conducted by Marks Paneth.

Mr. Trowbridge brought forward for approval a corporate resolution (copy circulated in advance of the Board meeting) for approval related to Hyde's Citibank Private Wealth account. The resolution is an update to Citibank's authorized signer list. A motion was made, seconded, and unanimously approved by the Trustees present to approve the resolution and authorized Stephen Trowbridge to make the necessary updates to the signature list.

4. Development Committee

Ms. Hunsinger highlighted the Summer Enrichment Program. Ms. Hunsinger provided an update on the FY 2021 fundraising outcomes. Ms. Hunsinger discussed the FY 2022 Fundraising Goals and the fundraising priorities which include college & Post-Secondary Success, Family & Student Support, Student Leadership Opportunities, and Campus Improvements. Ms. Hunsinger highlighted upcoming fall events.

5. Nominating Committee

No comment

6. Any other business

Laura Gauld provided an update and answered questions pertaining to the boarding school.

7. Public Comments

8. Adjournment

There being no further business, the meeting was adjourned at 7:51 PM.

Minutes prepared by Valarie Hunsinger and Stephen Trowbridge

HYDE LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
September 27, 2021– 6:00 PM
(Meeting held by video conference)

1. **Approve minutes from August 23rd meeting**
2. **Executive Director's Report**
3. **Finance Committee**
   - **Updates: Audit, PPP Loan**
   - **YTD 2021-22 Report**
4. **Development Committee**
5. **Nominating Committee**
6. **Any other business**
7. **Public Comments**
8. **Executive Session (expected to begin at 7:15pm)**
9. **Adjournment**

Board of Trustees Meeting Schedule: FY 2021-22:

July 26	October 25	January 24	April 25
August 23	November 22	February 28	May 23
September 27	December 27	March 28	June 27

Hyde Leadership Charter School
Trustees Meeting: Minutes
August 23, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler	Susan Engel
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Deborah Dumont
Nick Ober	John Espinosa

Trustees Not Present Via Video conference:
Chavon Sutton

Also Present Via Video conference:

Celia Sosa, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Valarie Hunsinger, Director of Development and Marketing

The meeting began at 6:04 PM and Mr. Fixler presided. A quorum was present.

1. Approve minutes for July 26th, 2021
A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the July 26, 2021 meeting.

2. Executive Director's Report
Ms. Sosa reviewed changes to the Senior Leadership Team, welcoming Matt Hittenmark, the new high school director, Ada Garcia, the new middle school director, and Lex Zain, Hyde' Chief Academic Officer, a new position that will set the strategic vision and framework for Hyde's K-12 academic program.

Ms. Sosa highlighted Hyde 101, which successfully welcomed 16 new faculty and staff across the divisions.

Ms. Sosa discussed the Strategic Plan Overview, Hyde's Diversity, Equity, Inclusion, and Anti-Racism work, and Hyde's Strategic Plan Themes which include K-12 alignment, social justice, agency, and sustainability. Ms. Sosa also introduced the theme for the school year which is Character Matters.

Ms. Sosa provided a full vaccination status and policy update and also discussed other COVID-19 policies.

Ms. Sosa provided other updates which include a thorough review of HR policies including benefits and an equity review. Ms. Sosa highlighted the ways that additional funding would focus on student support. Ms. Sosa discussed the updated referral bonus for teachers and staff recruitment and also reviewed teacher certification.

Ms. Sosa highlighted the additional space obtained in the 730 Bryant Avenue location which will provide critical space for the elementary school. Ms. Sosa discussed elementary school bathroom renovations. Ms. Sosa also noted that she is working closely with the monthly building council to address topics such as parking, school safety, scanning, etc.

3. Finance Committee

Mr. Trowbridge provided an update on the annual audit by Marks Paneth which is on schedule and progressing well.

Mr. Trowbridge noted that we received a preliminary notice from the Small Business Association that the PPP Loan will be forgiven and indicated that we are waiting for a formal letter.

Mr. Trowbridge provided a year-to-date (YTD) financial review and noted that the school's YTD revenue was favorable by $782,000 and that the expenses were unfavorable by approximately $287,000. Mr. Trowbridge also reported that the YTD (through June) net surplus was favorable by $495,000 and that all SUNY fiscal benchmarks were either good or excellent.

4. Development Committee
Ms. Hunsinger provided a back-to-school update highlighting teacher professional development that takes place two weeks prior to the start of school. Ms. Hunsinger highlighted the Summer Enrichment Program and thanked all those who supported Hyde's Summer Enrichment program.
Ms. Hunsinger reviewed the FY 2022 Fundraising Goals and the fundraising priorities which include college & Post-Secondary Success, Family & Student Support, Student Leadership Opportunities, and Campus Improvements. Ms. Hunsinger highlighted upcoming fall events.

5. Nominating Committee – no updates

6. Any other business – no updates

7. Public Comments - none

8. Executive Session
Executive Session began at 8 pm and concluded at 9 pm

9. **Adjournment**
There being no further business, the meeting was adjourned at

Minutes prepared by Valarie Hunsinger and Stephen Trowbridge

HYDE LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
September 27, 2021– 6:00 PM
(Meeting held by video conference)

1. **Approve minutes from September 27th meeting**
2. **Audit Report – Marks Paneth (approx. 30 minutes)**
3. **Executive Director's Report**
4. **Finance Committee**
   - **YTD 2021-22 Report**
5. **Development Committee**
6. **Nominating Committee**
   - **Trustee renewal**
7. **Any other business**
8. **Public Comments**
9. **Adjournment**

Board of Trustees Meeting Schedule: FY 2021-22:

July 26	October 25	January 24	April 25
August 23	November 22	February 28	May 23
September 27	December 27	March 28	June 27

Hyde Leadership Charter School
Trustees Meeting: Minutes
September 27, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler	Susan Engel
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Deborah Dumont
Nick Ober	John Espinosa

Also Present Via Video conference:

Celia Sosa, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Valarie Hunsinger, Director of Development and Marketing
Lisa Pensabene, Partner at O'Melveny & Myers LLP
Ari Gellar, Chief Operating Officer at West End Strategy

The meeting began at 6:03 PM and Mr. Fixler presided. A quorum was present.

1. Approve minutes for August 23, 2021
A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the August 23, 2021 meeting.

2. Executive Director's Report
Ms. Sosa showcased some back to school moments. Ms. Sosa highlighted the success of our College Access & Postsecondary Success Program, featuring Hyde alumna Maame Mensah who was recently featured for her leadership at Fairleigh Dickinson University.

Ms. Sosa presented the vision and mission of the K-12 Academic Leadership Team that works on K-12 consistency and alignment as it pertains to leadership, instruction, pedagogy, teacher supports, and evaluation.

Ms. Sosa provided a recruitment and hiring update, noting an increase in referral bonuses for both instructional and non-instructional hirers. Ms. Sosa highlighted the work of the retention committee and their work over the past couple of years. Ms. Sosa showcased the Faculty Fellowship which awards program grants to teachers and staff to bring new initiatives to the school.

Ms. Sosa reviewed facility updates including air quality reports, relocation of 3rd grade classrooms, and next steps.

3. Finance Committee

Mr. Trowbridge provided an update on the annual audit by Marks Paneth which is on schedule and progressing well. Mr. Trowbridge noted that we received a formal letter from the Small Business Association that the PPP Loan will be fully forgiven. The forgiven loan amount will be recognized in the September 2021 financials.

Mr. Trowbridge discussed the BBVA bank conversion to PNC bank, noting that bank and credit card accounts are scheduled to transfer in mid-October. Separately, Mr. Trowbridge noted that Hyde has engaged Wye River to guide us through the transfer of the Interest Rate SWAP from BBVA.

Mr. Trowbridge provided a year-to-date (YTD) financial review through August 2021 and noted that school's YTD revenue was favorable by $256,000 and that the expenses were unfavorable by approximately $53,000. Mr. Trowbridge also reported that the YTD net surplus was favorable by $203,000 and that all SUNY fiscal benchmarks were either good or excellent.

4. Development Committee
Ms. Hunsinger highlighted a recent bulk donation of hand wipes from F&F Supply, and noted the many ways that partnership can support our return to in-person learning. Ms. Hunsinger reviewed the FY 2022 fundraising goals and priorities. Ms. Hunsinger lauded Hyde's Career Passport Program which was selected for a grant from Here-to-Here which is funded by the Bill & Melinda Gates Foundation. This innovative program, based on the NYC Career Readiness Framework will provide critical career readiness programming. Ms. Hunsinger highlighted our FY 22 Giving Guide. Ms. Hunsinger noted a few ways to support development during the month of October.

5. Nominating Committee
Mr. Fixler noted that he along with Susan Engel and Herb Kaplan will serve on the nominating committee.

6. Any other business
No comment

7. Public Comments
No comment

8. Executive Session
The Executive Session began at 7:14 pm and concluded at 7:53 pm.

9. **Adjournment**
There being no further business, the meeting was adjourned at 7:53 pm.

Minutes prepared by Valarie Hunsinger and Stephen Trowbridge

HYDE LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
November 22, 2021– 6:00 PM
(Meeting held by video conference)

1. **Approve minutes from October 25th meeting**
2. **Executive Director's Report**
3. **Finance Committee**
   - **YTD 2021-22 Report**
4. **Development Committee**
5. **Nominating Committee**
   - **Review Prospective Trustee nominating process**
   - **Meet Board candidate – Susan Fine**
6. **Any other business**
7. **Public Comments**
8. **Executive Session**
9. **Adjournment**

Board of Trustees Meeting Schedule: FY 2021-22:

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Hyde Leadership Charter School
Trustees Meeting: Minutes
October 25, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler	Susan Engel
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Deborah Dumont
Nick Ober	John Espinosa

Also Present Via Video conference:

Celia Sosa, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Valarie Hunsinger, Director of Development and Marketing
Matthew Estershon, Partner at Marks Paneth
Xixi Dong, Director in the Nonprofit, Government, and Healthcare Group at Marks Paneth LLP

The meeting began at 6:01 PM and Mr. Fixler presided. A quorum was present.

1. Approve minutes for September 27, 2021
A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the September 27, 2021 meeting.

2. Audit Report- Marks Paneth
Mr. Trowbridge introduced Hyde Leadership Charter School's auditors, Mark Paneth, represented by Matthew Estersohn and Xixi Dong via Zoom. Mr. Estersohn provided the Board with a detailed report of the school's financial audit conducted for the 2021 Fiscal Year. Mr. Estersohn noted that Marks Paneth's audit team received excellent management cooperation during the course of the audit and that Hyde Leadership Charter School had no deficiencies or material weaknesses in its business management processes and procedures. Marks Paneth had no recommendations for management. Overall, Marks Paneth noted the audit went exceptionally well. A motion was made, seconded, and unanimously approved by the Trustees present to approve the audit report and financial statements for June 30, 2021.

3. Executive Director's Report

Ms. Sosa highlighted numerous great things happening including our debate team wins, Hipsanic/Latinx heritage month, faculty fellowship applications, and Hyde alumni who have joined the Hyde team as teachers and technology support.

Ms. Sosa discussed the work, process, and timeline of the naming committee. Ms. Sosa noted that a Core Value and Signature Practice Committee is being created.

Ms. Sosa provided an update on the work of the K-12 Academic Leadership Team including an elementary school audit.

Ms. Sosa reviewed facility updates including noting that the 3rd graders have returned to their classrooms and we are carefully monitoring air quality. Ms. Sosa noted the difficulties with shared space including that the auditorium and gym are either inoperable or partially inoperable which is impacting students. Mr. Fixler noted that the Facilities committee will explore solutions to these issues.

Ms. Sosa provided an update on COVID-19 policies and vaccination status.

Ms. Engel inquired about any other school issues and Ms. Sosa noted that there are some serious student behaviors that are being addressed.

4. Finance Committee

Mr. Trowbridge recognized the work of Marks Paneth and also his team in completing a timely and successful audit.

Mr. Trowbridge noted that as previously reported we received a letter of forgiveness for the entire loan amount, and therefore we have realized a gain for the amount of the loan ($3.1MM) in September (FY 2021-22).

Mr. Trowbridge noted that the BBVA conversion of bank accounts to PNC Bank is complete with only minor issues related to a few adjustments to processing rules. Mr. Trowbridge also noted that our credit card account will be transferred in November and that we have engaged Wye River to guide us through the transfer of the Interest Rate SWAP from BBVA.

Mr. Trowbridge provided a year-to-date (YTD) financial review through September 2021 and noted that the school's YTD revenue was favorable by $3,509,000 (which includes $3,131,000 for recognition of PPP Loan) and that the expenses were unfavorable by approximately $159,000. Mr. Trowbridge also reported that the YTD net surplus was favorable by $3,349,000 (excluding PPP Loan we are favorable by $218,000) and that all SUNY fiscal benchmarks were either good or excellent.

5. Development Committee
Ms. Hunsinger highlighted the recent Hispanic/ Latinx heritage month that was celebrated in numerous ways throughout each division. Ms. Hunsinger reviewed the FY 2022 fundraising goals and priorities. Ms. Hunsinger discussed Hyde's Career Passport Program which was selected for a grant from Here-to-Here which is funded by the Bill & Melinda Gates Foundation. This innovative program, based on the NYC Career Readiness Framework will provide critical career readiness programming. Ms. Hunsinger reviewed our FY 22 Giving Guide. Ms. Hunsinger noted a few ways to support development during the month of November. Ms. Hunsinger highlighted our upcoming "Are You Smarter than a Hyde Fifth Grader?" hosted on December 9th by our Associate Board. Ms. Hunsinger also said that we are currently actively recruiting for our Associate Board.

6. Nominating Committee
With a quorum present, a motion was made, seconded, and unanimously approved by the Trustees present to approve trustee term renewals (3 yrs) for Deborah Dumont, effective November 1, 2021 through November 1, 2024.

7. Any other business
Mr. Kaplan noted that Ms. Sosa will be speaking at a Harvard Business School event on November 9th.

The December board meeting will be moved to December 20th.

8. Public Comments
No comment

9. **Adjournment**
There being no further business, the meeting was adjourned at 7:57 pm.

Minutes prepared by Valarie Hunsinger and Stephen Trowbridge

HYDE LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
December 20, 2021– 6:00 PM
(Meeting held by video conference)

1. **Approve minutes from November 22nd meeting**
2. **Election of Susan Fine as a Trustee**
3. **Election of Susan Engel as member of the Executive Committee**
4. **Executive Director's Report**
5. **Finance Committee**
   - **YTD 2021-22 Report**
6. **Development Committee**
7. **Nominating Committee**
8. **Any other business**
9. **Public Comments**
10. **Adjournment**

Board of Trustees Meeting Schedule: FY 2021-22:

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*Note – changed from December 27th

Hyde Leadership Charter School
Trustees Meeting: Minutes
November 22, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler	Susan Engel
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Deborah Dumont
Nick Ober	

Trustees Not Present: John Espinosa

Also Present Via Video conference:

Celia Sosa, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Susan Fine, Trustee candidate

The meeting began at 6:02 PM and Mr. Fixler presided. A quorum was present.

Mr. Fixler opened the meeting by introducing Ms. Susan Fine, a candidate for Trustee who was introduced to Hyde through Ms. Jarmul.

1. Approve minutes for October 25, 2021
A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the October 25, 2021 meeting.

2. Executive Director's Report

Ms. Sosa provided an update on COVID-19. We have seen an uptick of cases, not unlike the local and general population - 4 cases in the past week after a month of no cases. We are focused on not disrupting student learning by engaging quarantine students in remote learning. We have also now reached the point of being 100% "fully vaccinated" among our teachers and staff.

Ms. Sosa provided an update on re-branding efforts. In the past two weeks, we have held parent and student forums to gather input. The naming committee has established a timeline for submissions by the end of November. Ms. Sosa advised the Board that she will be engaging Michele Francis of The Francis Company as a consultant on intellectual property and branding.

Ms. Sosa made the Board aware that we have been asked by SUNY to be an "early renewal" school. This means that while our charter term ends June 2023, we would apply this year. Ms.

Sosa noted that schools offered an early renewal option at the end of a full charter term are generally meeting academic and financial requirements. Ms. Sosa also noted that if we move forward with this early renewal option, that the report would be due on February 15th, with some flexibility should we need more time for some components. We would then schedule a spring visit in late May/ early June. Ms. Sosa stated that if we did not move forward with the early renewal option, our renewal report would be due August 15th and a visit would take place mid-September. Ms. Sosa clarified that we would not lose part of our current charter team, with the next charter term being effective July 2023.

Ms. Sosa discussed our most recent family needs assessment survey and response noting the needs for coats, uniforms, and groceries. Ms. Sosa also noted that the Hyde community is processing the murder of a former student who was a member of the Class of 2020.

Ms. Sosa highlighted recruitment and hiring noting the hiring of additional social workers, counselors, deans, family-school partnership coordinators and paraprofessionals. Ms. Sosa also noted that the school is focused on over-hiring due to staffing needs. Ms. Sosa noted that we continue to rely on our partnership with TFA and NYU, who help us source highly qualified candidates, and we have decided to expand our partnership with NYU to include hiring residents enrolling in NYU's Inclusive Childhood program. These teachers will graduate with a dual certification in early childhood and special education. Hyde's focus has been on implementing a wide range of strategies including literacy stations and reading conferences. A next step is to ensure all teachers are trained in how to effectively implement these practices. Lastly, Ms. Sosa discussed that the school is exploring salary structures and benefits.

3. Finance Committee

Mr. Trowbridge provided a year-to-date (YTD) financial review through October 2021 and noted that the school's YTD revenue was favorable by $3,569,000 (which includes $3,131,000 for recognition of PPP Loan) and that the expenses were unfavorable by approximately $191,000. Mr. Trowbridge also reported that the YTD net surplus was favorable by $3,378,000 (excluding PPP Loan we are favorable by $248,000) and that all SUNY fiscal benchmarks were either good or excellent.

4. Development Committee

In Ms. Hunsinger's absence, Ms. Jarmul, Chair of the Development Committee, provided a report for development through November 19th. Ms. Jarmul reported that our annual goal for FY 2021-22 is $380K which compares to a 5-year average of $374K. She also reported that our year-to-date donations now total $120K (31% of the annual goal).

Ms. Jarmul reported that preparations were well under way for Giving Tuesday and discussed how Trustees can help, especially with reaching out to their networks. The mailing for the annual appeal will be sent on or about December 25th. Lastly, Ms. Jarmul invited Trustees to attend the annual Literacy & Libations fundraiser to be held on December 9th. This year's event is a contest - "Are you smarter than a 5th grader?"

5. Nominating Committee

Mr. Fixler made reference to Ms. Susan Fine, a candidate for Trustee who has been vetted by the Nominating Committee. Mr. Fixler made reference to Ms. Fine's biography and resume which was circulated in advance of the meeting. He encouraged any Trustee who had not yet met Susan to reach out to her directly.

6. Any other business
The December board meeting will be moved to December 20th.

7. Public Comments
No comment

8. Executive session
There was a motion made, seconded and unanimously passed to go into Executive session to discuss compensation and goals for the Executive Director.

9. **Adjournment**
There being no further business, the meeting was adjourned at 7:57 pm.

Minutes prepared by Stephen Trowbridge

HYDE LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
November 22, 2021– 6:00 PM
(Meeting held by video conference)

1. **Approve minutes from October 25th meeting**
2. **Executive Director's Report**
3. **Finance Committee**
   - **YTD 2021-22 Report**
4. **Development Committee**
5. **Nominating Committee**
   - **Review Prospective Trustee nominating process**
   - **Meet Board candidate – Susan Fine**
6. **Any other business**
7. **Public Comments**
8. **Executive Session**
9. **Adjournment**

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Trustees Present Via Video conference:

Herb Fixler	Susan Engel
Ruth Jarmul	Tony Stoupas
Deborah Dumont	Herb Kaplan
John Espinosa	Nick Ober (joined at 6:28pm)

Trustees Not Present:

Also Present Via Video conference:

Celia Sosa, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Valarie Hunsinger, Director of Development & Marketing
Susan Fine, Trustee candidate
Michelle Francis, Founder and Principal of The Francis Company

The meeting began at 6:04 PM and Mr. Fixler presided. A quorum was present.

1. Approve minutes for November 22nd, 2021
A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the November 22, 2021 meeting.

2. Election of Susan Fine as a Trustee
A motion was made, seconded, and unanimously approved by the Trustees to approve the nomination of Susan Fine as a Hyde Board Member.

3. Election of Susan Engel as a member of the Executive Committee
A motion was made, seconded, and unanimously approved by the Trustees to approve the nomination of Susan Engel as a member of the Executive Committee.

4. Reelection of Herb Kaplan as a Trustee
A motion was made, seconded, and unanimously approved by the Trustees to approve the re-election of Herb Kaplan as a Hyde Board Member and Secretary for a three-year term, expiring November 20, 2024.

5. Executive Director's Report
Ms. Sosa discussed COVID-19 policies and noted that our community continues to be impacted by the rise of COVID-10 cases. Ms. Sosa noted that January 3rd will be a remote day for students.

In response to a nationwide discussion about school safety, Ms. Sosa provided an update about school safety noting that the school continues to greet students at the door, apply restorative practices, implement safety plans and drills, and have doubled school cameras to address blind spots.

Ms. Sosa provided an update on recruitment and hiring noting that offer letters will be sent to all staff over our February winter recess.

Ms. Sosa discussed the rebranding process and recognized the work of the naming committee. Ms. Sosa announced that the naming committee, after extensive community feedback, identified Leaders In Our Neighborhood (LION) Charter School as the top choice, as well as Character and Leadership Academy and SPARC Academy as secondary choices. Ms. Sosa introduced Michelle Francis, from the Francis Company, an intellectual property advisory company. Ms. Sosa noted that Leaders In Our Neighborhood (LION) Charter School had been put through a clearance process.

6. Name Change Motion and Vote
The board discussed Leaders In Our Neighborhood (LION) Charter School as a name to carry the school forward. A motion was made, seconded, and unanimously approved by the Trustees to approve the name of Leaders In Our Neighborhood (LION) Charter School as the school's new name.

7. Finance Committee
Mr. Trowbridge provided a year-to-date (YTD) financial review through November 2021 and noted that the school's YTD revenue was favorable by $3,446,000 (which includes $3,131,000 for recognition of PPP Loan) and that the expenses were unfavorable by approximately $209,000. Mr. Trowbridge also reported that the YTD net surplus was favorable by $3,237,000 (excluding PPP Loan we are favorable by $106,000) and that all SUNY fiscal benchmarks were either good or excellent.

8. Development Committee
Ms. Hunsinger highlighted Stephanie Almodovar, a Hyde alumni featured in the newest edition of Character Matters. Ms. Hunsinger provided an update on our fundraising efforts, noting that we have raised 46% of our goal to date. Ms. Hunsinger celebrated our Giving Tuesday efforts, noting that we raised $47,3000, with 105 donors. Ms. Hunsinger thanked everyone for supporting this opportunity, with a special thanks to Susan Engel, Herb Kaplan, and Ruth Jarmul for providing a match. Ms. Hunsinger reviewed the annual appeal dates and encouraged additional outreach during the end of the year. Ms. Hunsinger provided a report on Literacy & Libations, noting that we raised the most to date for this event.

9. Nominating Committee
Mr. Fixler reported that the Nominating Committee has met and is reviewing the nominating process. A document was shared with Trustees outlining the vetting process for new trustees. There were no objections to implementing this nominating process.

10. Any other business
The board retreat will be held in February and there will be a regularly held board meeting on January 24th.

Mr. Fixler made reference to the Executive Director's goals which were provided in a document to the Trustees in advance of the Board meeting. He noted that the goals had been approved by the Chair of the Education Committee. There were no changes discussed and no objections to the goals being adopted.

11. Public Comments
No comment

12. Adjournment
There being no further business, the meeting was adjourned at 8:13 pm.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger.

HYDE LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting Agenda
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