



**Leaders In Our Neighborhood Charter School
Board of Trustees Meeting: Minutes
July 25, 2022
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)**

Trustees Present Via Video conference:

Herb Fixler	Ruth Jarmul
Deborah Dumont	Nick Ober
Susan Engel	David Schatsky
Susan Fine	Tony Stoupas

Trustees Absent Via Video conference:

Herb Kaplan

Also Present Via Video conference:

Celia Sosa, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Maya Severns, Director of Development & Marketing

The meeting began at 6:05 PM, and Mr. Fixler presided. A quorum was present.

1. Approve minutes for June 27, 2022

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the June 27, 2022 meeting.

2. Executive Director's Report

Ms. Sosa shared community updates, including a recent food pantry co-hosted by LION, BAMB, and PS 48, school community walkthroughs, and LION's upcoming Back to School Block Party on September 17th.

Ms. Sosa provided an update on brand identity and communication to external stakeholders. She shared the LION signature practices in which students, staff, and families will participate.

Ms. Sosa provided an update on facilities, including parking lot security, equitable shared space planning, an upcoming building council meeting, and the redesign of all K-8 spaces.



A space survey and an electrical survey have been requested. Additionally, the DOE has conducted an inspection of the bathrooms to determine what is needed to make them ADA compliant.

Ms. Sosa reported that K-12 academic alignment is in process and includes streamlined lesson and unit plan expectations, professional development planning, schedules, and hiring processes.

Ms. Sosa provided academic comparison data. She noted that 8th grade regents scores exceeded the last two years of comparable data from 2017-18 and 2018-19. K-8 NWEA MAP growth projections met results exceeded the previous three years. However, the percentage of K-8 students meeting grade level norms in Spring 2022 decreased. High school students demonstrated an increase in college preparation indicators as compared to the previous four years. Ms. Sosa noted that 73% of students in the 2018 cohort earned AP scores of three or better. Graduation rates continue to exceed the district and city.

3. Code of Ethics/Conflict of Interest Policies

A motion was made, seconded, and unanimously approved by the Trustees present to approve the Code of Ethics/Conflict of Interest Policies document that was circulated to the Trustees prior to the meeting.

4. Finance Report - CFO

Mr. Trowbridge reported that the annual closing process for FY 2022 is well underway and should be completed by August 5th. He anticipates that the school will meet its budget. The Finance & Investment Committee has narrowed the list of investment manager candidates from five to three and will conduct final interviews in August/September. Mr. Trowbridge also reported that the FY 2022 audit process will begin August 8th and the final due date for submission of the Board approved audit is November 1st.

5. Development & Marketing Report - Director of Development & Marketing

Ms. Severns provided an update on our fundraising efforts, noting that we have exceeded this year's fundraising goal, due in large part to the Summer Boost grant awarded for summer school. Ms. Severns shared the FY 2023 Fundraising Plan.

6. Board Committee Reports

Nominating Committee: Ms. Fine and Ms. Jarmul are exploring the option of partnering with BoardAssist to identify potential candidates for the Board of Trustees.

Development Committee: The Development Committee is seeking to help Trustees better know and understand the school. The Committee requested that additional staff members, such as the Family-School Partnership Coordinators, present at a future meeting to share specific programming updates. Mr. Fixler reminded Trustees to send their FY 2023 pledges to Ms. Severns.

7. Any other business

Mr. Fixler will send an email to Trustees with thoughts on a process for setting goals for the Board.

Ms. Sosa reported that the elementary and middle school divisions are fully hired and that only three unanticipated resignations occurred during the summer. She shared that the school is partnering with Relay to help teachers gain certification.

Mr. Trowbridge reminded everyone to take note of Board meeting dates for the year (4th Monday of each month, unless changed due to holidays):

- July 25
- August 22
- September 19
- October 17
- November 28
- December 19
- January 23
- February 27
- March 27
- April 24
- May 22
- June 26

8. Public Comments

No comment



9. Adjournment

There being no further business, the meeting was adjourned at 7:57 pm.

Minutes prepared by Maya Severns and reviewed by Stephen Trowbridge