



HYDE LEADERSHIP CHARTER SCHOOL

**Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
September 27, 2021- 6:00 PM
(Meeting held by video conference)**

- 1. Approve minutes from August 23rd meeting**
- 2. Executive Director's Report**
- 3. Finance Committee**
 - **Updates: Audit, PPP Loan**
 - **YTD 2021-22 Report**
- 4. Development Committee**
- 5. Nominating Committee**
- 6. Any other business**
- 7. Public Comments**
- 8. Executive Session (expected to begin at 7:15pm)**
- 9. Adjournment**

Board of Trustees Meeting Schedule: FY 2021-22:

July 26	October 25	January 24	April 25
August 23	November 22	February 28	May 23
September 27	December 27	March 28	June 27

**Hyde Leadership Charter School
Trustees Meeting: Minutes
August 23, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)**

Trustees Present Via Video conference:

Herb Fixler	Susan Engel
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Deborah Dumont
Nick Ober	John Espinosa

Trustees Not Present Via Video conference:

Chavon Sutton

Also Present Via Video conference:

Celia Sosa, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Valarie Hunsinger, Director of Development and Marketing

The meeting began at 6:04 PM and Mr. Fixler presided. A quorum was present.

1. Approve minutes for July 26th, 2021

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the July 26, 2021 meeting.

2. Executive Director's Report

Ms. Sosa reviewed changes to the Senior Leadership Team, welcoming Matt Hittenmark, the new high school director, Ada Garcia, the new middle school director, and Lex Zain, Hyde's Chief Academic Officer, a new position that will set the strategic vision and framework for Hyde's K-12 academic program.

Ms. Sosa highlighted Hyde 101, which successfully welcomed 16 new faculty and staff across the divisions.

Ms. Sosa discussed the Strategic Plan Overview, Hyde's Diversity, Equity, Inclusion, and Anti-Racism work, and Hyde's Strategic Plan Themes which include K-12 alignment, social justice, agency, and sustainability. Ms. Sosa also introduced the theme for the school year which is Character Matters.

Ms. Sosa provided a full vaccination status and policy update and also discussed other COVID-19 policies.

Ms. Sosa provided other updates which include a thorough review of HR policies including benefits and an equity review. Ms. Sosa highlighted the ways that additional funding would focus on student support. Ms. Sosa discussed the updated referral bonus for teachers and staff recruitment and also reviewed teacher certification.

Ms. Sosa highlighted the additional space obtained in the 730 Bryant Avenue location which will provide critical space for the elementary school. Ms. Sosa discussed elementary school bathroom renovations. Ms. Sosa also noted that she is working closely with the monthly building council to address topics such as parking, school safety, scanning, etc.

3. Finance Committee

Mr. Trowbridge provided an update on the annual audit by Marks Paneth which is on schedule and progressing well.

Mr. Trowbridge noted that we received a preliminary notice from the Small Business Association that the PPP Loan will be forgiven and indicated that we are waiting for a formal letter.

Mr. Trowbridge provided a year-to-date (YTD) financial review and noted that the school's YTD revenue was favorable by \$782,000 and that the expenses were unfavorable by approximately \$287,000. Mr. Trowbridge also reported that the YTD (through June) net surplus was favorable by \$495,000 and that all SUNY fiscal benchmarks were either good or excellent.

4. Development Committee

Ms. Hunsinger provided a back-to-school update highlighting teacher professional development that takes place two weeks prior to the start of school. Ms. Hunsinger highlighted the Summer Enrichment Program and thanked all those who supported Hyde's Summer Enrichment program.

Ms. Hunsinger reviewed the FY 2022 Fundraising Goals and the fundraising priorities which include college & Post-Secondary Success, Family & Student Support, Student Leadership Opportunities, and Campus Improvements. Ms. Hunsinger highlighted upcoming fall events.

5. Nominating Committee – no updates

6. Any other business – no updates

7. Public Comments - none

8. Executive Session

Executive Session began at 8 pm and concluded at 9 pm

9. Adjournment

There being no further business, the meeting was adjourned at

Minutes prepared by Valarie Hunsinger and Stephen Trowbridge