

June 21, 2021
830 Hunts Point Avenue, Bronx, NY 10474
(meeting held by video conference)

Trustees Present Via Video conference:

Herb Fixler
Ruth Jarmul
Susan Engel
Nick Ober

Chavon Sutton
Tony Stoupas
Herb Kaplan
John Espinosa

Trustees Not Present Via Video conference:

Maureen Singer
Deborah Dumont

Also Present Via Video conference:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Financial & Operating Officer
Celia Sosa, High School Director
Valarie Hunsinger, Director of Development and Marketing

The meeting began at 6:02 PM and Mr. Fixler presided. A quorum was present.

1. Approve minutes for May 24, 2021

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the May 24, 2021 meeting.

2. Nominating Committee

A motion was made, seconded, and unanimously approved by the Trustees to approve the re-election of Herb Fixler as Board Chair for a two-year term, expiring July 23, 2023.

3. Executive Directors' Report

Ms. Sosa reviewed health and safety plans for the fall including new policies and thinking about student needs including the impact of cohorts, specifically for high schools students which would limit how many students and teachers interact on a daily basis.

Ms. Sosa discussed the school's focus on teams and needs for students in the fall including recent staffing updates. Ms. Sosa provided an update on the Middle School Director search process which includes internal candidates. Ms. Sosa highlighted the selection of former Middle School Director, Lex Zain, as Chief Academic Officer which will allow a focus on K-12 vertical curriculum alignment. Ms. Sosa discussed reviewing our IT team needs as we grow. Ms. Sosa

noted the competitive hiring landscape and the need for a full-time Director of Talent Acquisition which will focus on recruitment and will continue to reinforce strong partnerships with NYU and TFA.

Ms. Sosa noted that we will begin the APPR which is due August 15th.

Ms. Engel inquired about vaccinations and Ms. Sosa and Mr. Trowbridge provided an update on staffing vaccination rates.

4. Finance Committee

Mr. Trowbridge provided a financial review of May 2021 and noted that the school's May revenue was favorable by \$8,000 and the year-to-date revenue is favorable by \$408,000. May's expenses were unfavorable by approximately \$274,000 and year-to-date expenses were favorable by \$178,000. Mr. Trowbridge also reported that the YTD (through May) net surplus was favorable by \$586,000 and that all fiscal benchmarks were either good or excellent.

5. Development Committee

Ms. Hunsinger provided an update on the FY 2021 Fundraising Goals and thanked the board for helping exceed our goal this year. Ms. Hunsinger highlighted the recent check presentation from Councilmember Salamanca Jr. for \$1,500,000 to renovate the auditorium and repair the playground at 730 Bryant Avenue. Ms. Hunsinger also highlighted the recent College Signing Day and the Longevity Celebration for teachers and staff. Ms. Hunsinger discussed strategic planning for FY 22 and noted the following giving priorities: College & Post-Secondary Success, Family & Student Support, Student Leadership Opportunities, and Campus Improvements.

6. Any other business

No comment

7. Public Comments

No comment

8. Adjournment

There being no further business, the meeting was adjourned at 7:02 PM. |

Minutes prepared by Valarie Hunsinger and Stephen Trowbridge