

**Hyde Leadership Charter School  
Trustees Meeting: Minutes  
January 25, 2021  
830 Hunts Point Avenue, Bronx, NY 10474  
(meeting held by video conference)**

**Trustees Present Via Video conference:**

Herb Fixler	Chavon Sutton
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Susan Engel
Deborah Dumont	Maureen Singer

(Present from 6 PM to 6:45 PM)

**Also Present Via Video conference:**

Thomas Sturtevant, Executive Director  
Stephen Trowbridge, Chief Operating Officer  
Valarie Hunsinger, Director of Development and Marketing  
Josh Stern, Hyde Bath Alum

**The meeting began at 6:00 PM in an Executive Session. Mr. Fixler presiding. A quorum was present. The Executive Session ended at 6:45 PM.**

**Mr. Fixler introduced Josh Stern, a graduate of Hyde, Bath Maine.**

**1. Approve minutes from December 28, 2020**

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the December 28th board meeting.

**2. Executive Director's Report**

Mr. Sturtevant provided an update about vaccines noting that a third of the staff have been vaccinated. Mr. Sturtevant reported on a recent parent survey about reopening and also discussed Hyde's Learning Center which provides students with the highest needs in grades kindergarten through 5th grade with in-person support.

Mr. Sturtevant noted that the Senior Leadership Team is exploring how to host in-person socially distanced ceremonies. Mr. Sturtevant reported on college admissions, noting that students are tracking on schedule with acceptances and financial aid.

Mr. Sturtevant noted that potential budget adjustments may not be necessary this year. Mr. Sturtevant discussed the recent inauguration viewed by students, noting the hope in seeing Sonia Sotomayor, Kamala Harris, and Amanda Gorman.

### **3. Executive Director Search Committee**

Mr. Fixler provided an update on the Executive Director Search noting that the Executive Director Search Committee will begin live interviews the following week and will have a final list of candidates by February 20th.

### **4. Finance Committee**

Mr. Trowbridge provided a financial review of December 2020 and noted that the school's December revenue was \$2,018,000 and was favorable by approximately \$252,000. December expenses were \$1,804,000 and were favorable by approximately \$48,000. Mr. Trowbridge also reported that the YTD (through December) net surplus was favorable by \$553,000 and that all fiscal benchmarks were either good or excellent.

### **5. Development Committee**

Ms. Hunsinger provided an update on the FY 2021 Fundraising Goals and noted that we have reached 70% of our goal. Ms. Hunsinger reviewed our strategic fundraising priorities that include Hyde's Learning Centers, Summer Enrichment Program, Family Education Department, and College & Post-Secondary Success Programs. Ms. Hunsinger discussed the upcoming Spring Social on Friday, March 19th.

### **6. Nominating Committee**

No comment.

### **7. Any other business**

Mr. Fixler and Mr. Sturtevant discussed a meeting with the Director of SUNY to review the charter landscape including new charters and facilities.

### **8. Public Comments**

No comment

**9. Adjournment** There being no further business, the meeting was adjourned at 8:01 PM.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger