



HYDE LEADERSHIP CHARTER SCHOOL

Board of Trustees Meeting Agenda
830 Hunts Point Ave
Bronx, NY
January 25, 2021 - 6:00 PM
(Meeting held by video conference)

- 1. Executive Session**
- 2. Approve minutes from December 28, 2020**
- 3. Executive Director's Report**
- 4. Executive Director Search Committee**
- 5. Finance Committee**
 - **YTD 2020-21 Report**
- 6. Development Committee**
- 7. Nominating Committee**
- 8. Any other business**
- 9. Public Comments**
- 10. Adjournment**

Board of Trustees Meeting Schedule (Proposed: FY 2020-21):

July 27	October 26	January 25	April 26
August 24	November 23	February 20 (9am – Retreat)	May 24
September 21	December 28	March 22	June 28

**Hyde Leadership Charter School
Trustees Meeting: Minutes
December 28, 2020
830 Hunts Point Avenue, Bronx, NY 10474
(Meeting held by video conference)**

Trustees Present via Video conference:

Herb Fixler	Chavon Sutton
Ruth Jarmul	Tony Stoupas
Herb Kaplan	Susan Engel

Trustees Not present: Deborah Dumont
 Maureen Singer

Also Present Via Video conference:

Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Operating Officer
Valarie Hunsinger, Director of Development and Marketing
Gary Jacobs, F & F Supply
Victoria Feder

The meeting began at 6:04 PM, Mr. Fixler presiding. A quorum was present. Mr. Fixler introduced guests Gary Jacobs of F&F Supply and Victoria Feder.

1. Approve minutes from November 23rd

A motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the November 23rd board meeting.

2. Executive Director's Report

Mr. Sturtevant highlighted the leadership teams who are doing a phenomenal job meeting the needs of our families and staff. Mr. Sturtevant discussed the recent virtual staff holiday party where the staff shared their gratitude for those in the community.

Mr. Sturtevant discussed potential budget adjustments that may be necessary if New York State makes anticipated budget cuts for FY '21 and FY '22

Mr. Sturtevant discussed Hyde Learning Centers that provide students with the highest needs in grades kindergarten through 5th grade with in-person support.

3. Executive Director Search Committee

Mr. Fixler provided an update on the Executive Director Search noting that the Executive Director Search Committee will meet on January 13th and that they will have more to report on by February.

4. Finance Committee

Mr. Trowbridge provided a financial review of November 2020 and noted that November revenue was \$1,805,000 and was favorable by approximately \$78,000. November expenses were \$1,555,000 and were favorable by approximately \$52,000. Mr. Trowbridge also reported that the YTD (through November) net surplus was favorable by \$254K and that all fiscal benchmarks were either good or excellent.

Mr. Trowbridge reviewed Hyde's PPE Loan noting that we are preparing the application to apply for loan forgiveness. Before doing so, Mr. Trowbridge will seek input from Marks Paneth and an attorney.

5. Development Committee

Ms. Hunsinger provided an update on the recent Harvard Business School presentation and thanked Mr. Kaplan for arranging this opportunity. Ms. Hunsinger presented an update on the FY 2021 Fundraising Goals and noted that we have reached 58% of our goal. Ms. Hunsinger encouraged all board members to do a final outreach to support Hyde's Annual Appeal.

6. Nominating Committee

No comment.

7. Any other business

Ms. Jarmul and Mr. Fixler discussed conversations with Susan Fine who works in real estate development.

Ms. Sutton discussed her connection to the SEO program and offered to connect the high school leadership team with this career and internship opportunity.

8. Public Comments

No comment

9. Executive Session began at 7:35 PM to discuss Executive Director compensation.

10. Adjournment

There being no further business, the meeting was adjourned at 7:50 PM.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger

