

**Hyde-Bronx Trustees Meeting Minutes**  
**Hyde Leadership Charter School**  
**Trustees Meeting**  
**May 20, 2019**  
**830 Hunts Point Avenue, Bronx, NY 10474**  
**Minutes**

**Trustees Present:**

Maureen Singer  
Deborah Dumont  
Herb Kaplan  
Tony Stoupas  
Susan Engel  
Ruth Jarmul

**Trustees Absent**

Herb Fixler

**Via Phone:** Chavon Sutton

**Also present:** Thomas Sturtevant, Executive Director  
Stephen Trowbridge, Chief Operating Officer  
Valarie Hunsinger, Director of Development and Marketing

**The meeting began at 6:00 PM, Maureen Singer presiding.**

**1. Approve minutes from the April 29th board meeting**

With a quorum present, a motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the April 29th board meeting.

**2. Executive Director's Report**

Mr. Sturtevant reported on staffing and teacher retention updates.

Mr. Sturtevant highlighted some of the upcoming signature Hyde practices including senior evaluations.

Mr. Sturtevant reported on recent discipline issues.

Mr. Sturtevant highlighted the upcoming College Signing Day, noting that seniors are going to well matched colleges and will be set up for post-secondary success.

Mr. Sturtevant highlighted the field days across all the divisions.

#### **4. Finance Committee**

Mr. Trowbridge provided a financial review for April. Mr. Trowbridge noted that the school's April's YTD revenue was \$16,183,000 and was favorable by approximately \$362,000, and April's YTD expenses were \$16,007,000 and were unfavorable by approximately \$85,000. Mr. Trowbridge noted that the approximate net variance to the budget is favorable by \$276,000.

Mr. Trowbridge presented the FY 2019-2020 budget timeline.

Mr. Trowbridge reviewed SUNY Charter Schools Institute fiscal benchmarks.

#### **5. Development and Communications Report**

Ms. Hunsinger highlighted Hyde news including a visit from the William E. Simon Foundation and Sara Chait Memorial Foundation, an Associate Board Resume Clinic, and an article by Hyde alumna Thais Gutierrez discussing the impact of the College Persistence Fund. Ms. Hunsinger reviewed the FY 2019 fundraising goals and provided an up-to-date report on current donations, noting that 75% of our goal has been raised to-date. Ms. Hunsinger reviewed upcoming activities including the high school graduation campaign, open house, and the Associate Board Basketball Tournament.

#### **6. Human Resource Committee**

No report

#### **7. Facilities Committee**

No report.

#### **8. Marketing/ PR**

Ms. Jarmul reported on a marketing meeting with Ms. Hunsinger.

#### **9. Education Committee**

No report

#### **10. Government Relations Committee**

No report.

#### **11. Nominating Committee**

No report.

#### **12. Other Business**

No report

### **13. Public Comments**

No report

There being no further business, the meeting was adjourned at 8:00 pm.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger