

Hyde-Bronx Trustees Meeting Minutes
Hyde Leadership Charter School
Trustees Meeting
April 29, 2019
830 Hunts Point Avenue, Bronx, NY 10474

Trustees Present:

Herb Fixler
Herb Kaplan
Chavon Sutton
Susan Engel
Maureen Singer

Trustees Absent

Deborah Dumont
Ruth Jarmul

Via Phone: Tony Stoupas

Also present: Thomas Sturtevant, Executive Director
Stephen Trowbridge, Chief Operating Officer
Valarie Hunsinger, Director of Development and Marketing

The meeting began at 6:00 PM, Herb Fixler presiding.

1. Approve minutes from the March 25th board meeting

With a quorum present, a motion was made, seconded, and unanimously approved by the Trustees present to approve the minutes from the March 25th board meeting.

2. Executive Director's Report

Mr. Sturtevant reported on the SUNY Charter School Institute Accountability Dossier noting the significant improvements in middle school ELA scores over the last two years, and the significant gains made in math in the 2017-2018 school year.

Mr. Sturtevant noted the benefits of investing in Hyde's communication and marketing team, including the enhancements made to our overall communications and a 26% increase in admissions from last year.

Mr. Sturtevant highlighted the new high school banner.

4. Finance Committee

Mr. Trowbridge provided a financial review for March. Mr. Trowbridge noted that the school's March's YTD revenue was \$14,517,000 and was favorable by approximately \$296,000, and

March's YTD expenses were \$14,474,000 and were unfavorable by approximately \$17,000. Mr. Trowbridge noted that the approximate net variance to the budget is favorable by \$279,000.

Mr. Trowbridge discussed the per pupil funding for the 2019-20 school year.

Mr. Trowbridge presented the FY 2019-2020 budget timeline.

Mr. Trowbridge reviewed SUNY Charter Schools Institute fiscal benchmarks.

Mr. Trowbridge discussed the amendments made to the paid time off policy. Mr. Trowbridge also noted a new financial wellness program for Hyde teachers and staff.

5. Development and Communications Report

Ms. Hunsinger highlighted Hyde news including the recent scholarship recipients. Ms. Hunsinger reviewed the FY 2019 fundraising goals and provided an up-to-date report on current donations, noting that 68% of our goal has been raised to-date. Ms. Hunsinger reviewed upcoming activities including the high school graduation campaign, open house, and volunteer events including the resume clinic.

6. Human Resource Committee

No report

7. Facilities Committee

No report

8. Marketing/ PR

No report

9. Education Committee

No report

10. Government Relations Committee

No report.

11. Nominating Committee

No report.

12. Other Business

Mr. Kaplan discussed the Leadership Council with the board.

Mr. Trowbridge noted that the next board meeting would be held on Monday, May 20th.

13. Public Comments

No report

There being no further business, the meeting was adjourned at 7:58 pm.

Minutes prepared by Stephen Trowbridge and Valarie Hunsinger