

**Hyde Leadership Charter School  
Trustees Meeting  
November 26, 2012  
Minutes**

Trustees Present:           Herb Fixler  
                                  David Steadly  
                                  Wilder Baker  
                                  Herb Kaplan  
                                  Jeannette Melendez  
                                  Dennis Mehiel

Trustees Absent:           Deborah Dumont

Also present:               Betsy Olney, Head of School  
                                  Mike McNamara, Chief Operating Officer  
                                  Staci Seeley, Director of Development  
                                  Joanne Goubourne, Hyde Foundation  
                                  Peter Anderson (K-8 Director)  
                                  Celia Sosa (High School Director)

With a quorum present, the meeting began at 6:03 PM, Mr. Fixler presiding.

**1.   October 2012 meeting minutes:**

The Board unanimously approved the minutes from the October 22, 2012 meeting.

**2.   Development Committee Report**

Ms. Seeley provided updates on the year-end donor campaign and a fundraising event with ICAP to be held December 5, 2012. Mr. Baker asked that the Board be provided a Public Relations update on a monthly basis and volunteered to present that report as part of the Development Committee Report to the Board.

**3.   Finance Committee Report**

A meeting was scheduled for December 10 to discuss Hyde's proposal for lease covenant relief in order to fund additional staff positions. The meeting will include representatives from Hyde, Civic, Goldman Sachs and the Low Income Investment Fund (LIIF). To date, our proposal has been favorably received.

Mr. McNamara presented summary financial results for October 2012 and the four months ended October 2012. He reported favorable performance vs. budget for the month and year-to date.

#### **4. Head of School Report**

Ms. Olney reported on the school's efforts to support Coney Island Prep School. The school and families were severely affected by Hurricane Sandy.

Olney summarized a preliminary progress report for Hyde's High School that showed very strong results. She also reported that seven Hyde students had received college acceptances. Dates for high school graduation were set, with the baccalaureate and parent graduation ceremonies set for June 21 and the graduation itself on June 22. All activities to take place at the High School.

#### **5. Nominating Committee Report**

There was no report from this committee.

#### **6. Education Committee Report**

Ms. Olney reported a continuing focus on implementing the strategic plan.

#### **7. Facilities Committee**

The Elementary School, particularly the middle alcove classrooms, needs improved air circulation, better lighting and other improvements. McNamara is to identify and implement changes to this space.

#### **8. Human Resources Committee**

A Human Resources Generalist was hired and starts work in December. A consultant is set to start working with Hyde's Recruiter.

#### **9. Other Business**

The December Board meeting was scheduled for December 17 and the Board retreat for January 5, 2013.

At 7:32 PM, there being no other pressing business, a motion was made, seconded and carried to adjourn the meeting.

Minutes prepared by Michael McNamara