

**Hyde Leadership Charter School
Trustees Meeting
October 22, 2012
Minutes**

Trustees Present: Herb Fixler
David Steadly
Wilder Baker
Herb Kaplan

Trustees Absent: Deborah Dumont

Also present: Dennis Mehiel (Trustee nominee)
Betsy Olney, Head of School
Mike McNamara, Chief Operating Officer
Staci Seeley, Director of Development
Joanne Goubourne, Hyde Foundation
Peter Anderson (K-8 Director)
Celia Sosa (High School Director)
Surjeet Seerha (BDO)
Don Alcuino (BDO)

With a quorum present, the meeting began at 6:01 PM, Mr. Fixler presiding.

1. September 2012 meeting minutes:

The Board unanimously approved the minutes from the September 24, 2012 meeting.

2. FY2011-12 Audit

Surjeet Seerha, of the audit firm BDO, presented draft audited financial statements and management letter to the Board of Trustees. Trustees asked various questions and Ms. Seerha answered them. Mr. McNamara reported that the audit work was professionally done and thanked BDO's representatives for their work. A motion was made, seconded and approved unanimously to accept the financial statements as presented.

3. Development Report

Mr. Kaplan asked the Trustees present to consider the 2012-13 development budget and its achievability. After discussion, the Trustees agreed to review this in January in conjunction with a fiscal year reprojection to be produced by Mr. McNamara.

4. Finance Committee Report

Mr. McNamara presented summary financial results for September 2012 and the three months ended September 2012. He reported some revenue concerns but overall stated the year was off to a good start and financial performance exceeded budgeted levels.

5. Head of School Report

Ms. Sosa and Mr. Anderson presented challenges and successes for the school year to date. Ms. Sosa saw IT issues, the FED Director vacancy and department head workload as challenges and pointed to college applications, teacher observations and shift to core curriculum as early successes. Mr. Anderson said Instructional Coaches are having a positive impact and saw challenges in teacher classroom management and integrating new leadership positions.

6. Nominating Committee Report

A motion was made, seconded and passed unanimously to approve Jeannette Melendez as a new Board Trustee.

7. Education Committee Report

There was nothing to report from this committee.

8. Facilities Committee

Ms. Olney reported that the new Level 3 School Safety Officer is very helpful. McNamara reported DOE is questioning our use of two spaces on the first floor due to inadequate ventilation. MS424's Head Custodian is soliciting a bid to install ventilation.

9. Human Resources Committee

Ms. Olney reported a new DOE salary scale that may impact Hyde salaries for 2013-14.

At 7:25 PM, there being no other pressing business, a motion was made, seconded and carried to adjourn the meeting.

Minutes prepared by Michael McNamara